November 3, 2011

Mr. and Mrs. Mark Daniels

114 Stow Road

Marlborough, MA 01752

Dear Mom and Dad,

The time has come to discuss an increase in my allowance. As you know, I have been working part-time at the Marlborough Market. Unfortunately, my responsibilities at school are increasing. If I am to maintain my high standards of achievement, I must give up some hours at the market.

At school, I am currently the Press Secretary for the Student Council, a member of the swim team, and a member of the Jazz Band. I also have a full course load, which keeps me busy with schoolwork.

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| Typical Expenses |
| Oct 17 | Lunch | $3.25 |
| Oct 15 | Movie tickets (for me and Cathy) | $15.50 |
| Oct 10 | Los Lonely Boys CD | $12.95 |
| Oct 8 | Lunch | $3.90 |
|  | Total | $35.60 |

As you can see from the table, my expenses are not extreme or unreasonable. However, I am trying to save money to buy a car. I hope you will find it in your hearts to listen to my plea, and to raise my allowance.

Sincerely,

Your loving son, Alex